



Role Title	Handicaps and Competitions Subcommittee Chair
Time Commitment	Approximately 1 day per month. The Chair will be expected to lead the Handicaps and Competitions Subcommittee meetings, attend the Annual General Meeting and any additional General Meetings as required.
Period of Office	The Handicaps and Competitions Subcommittee Chair will serve for a term of 1 year, with the option to serve further terms, where re-appointed.
Remuneration	This is a voluntary role. However, all reasonable travel and subsistence expenses will be reimbursed at the discretion of the club.

Role Summary

- To be responsible for and lead the Handicaps and Competitions Subcommittee.
- To provide leadership and direction to the Handicaps and Competitions Subcommittee enabling it to maintain efficient running of the handicap system and all golf fixtures, competitions, and matches.
- To work in partnership with the Golf Manager to ensure the smooth running and management of the handicap system and all golf fixtures, competitions and matches.

Responsibilities

- Chair and facilitate meetings, bringing impartiality and objectivity to the decision-making process.
- Monitor decisions taken at meetings and ensure they are implemented.
- Liaise regularly with the Golf Manager, Club Manager, President and the Treasurer to maintain a clear grasp of the club's financial position.
- Utilise appointed Committee Members effectively by drawing on each persons' skills and knowledge as they contribute to club goals.
- When chairing Handicaps and Competitions Subcommittee meetings, ensure:
 - They are properly convened with reasonable notice.
 - There is open discussion, and all members have an opportunity to contribute.
 - Maintain careful oversight of any risk to reputation and/or financial standing of the club.
- Represent and be an ambassador for the club and its members at appropriate events, meetings or functions.
- Build positive relationships with club members, understanding their diverse needs.



Person Specification

The Handicaps and Competitions Committee Chair should be able to demonstrate skills in being:

- A confident communicator and a good listener.
- An objective decision maker.
- Approachable, and someone who will listen to the views of members and visitors and communicate common and relevant perspectives to the Golf Manager and Executive Committee with a view to improving the club.
- A team player, who can build and maintain positive relationships with fellow subcommittee members, golf club employees and the club's membership.

Role Competencies

Demonstrating strong business acumen	Has an understanding of the key business drivers that will help create a sustainable club. Can use sound commercial principles to further develop the club's best interests.
Ability to influence	Understands how to navigate club, business and external environments to create the best offer for members and visitors.
Demonstrates by actions a thorough understanding of good governance	Understands and implements the rules and governing principles of the club.
Highly developed communication skills	Demonstrates excellent oral and written communication skills. Communicates plans and activities in a manner that gains members' involvement and confidence.
Demonstrates honesty and integrity	Instils mutual trust and confidence, creates a culture that fosters high standards of ethics, behaves in a fair and ethical manner toward others.
Innovation and Problem solving	Generates innovative solutions to diverse situations by trying different and novel ways to deal with problems and opportunities.
Strong planning and organising	Prioritises activities and develops plans to achieve them.
Ability to be flexible	Is open to change and new information; adjusts rapidly to new situations warranting attention and resolution.